

SINGING TOWER SUPREME®

Digital Carillon by Verdin Quick Reference Guide

This Quick Reference provides a quick synopsis of how to perform a task.
For more detail, see the Operator's Guide.



TURN ON/OFF

TURN CARILLON ON

1. To turn on the carillon, move the ON/OFF switch on the back of the carillon to ON.
2. At the Clock Display, press **Enter** to access the Main Menu.

TURN CARILLON OFF

1. To turn off the carillon, move the ON/OFF switch on the back of the carillon to OFF.
2. Shutdown sequence begins and takes approximately 2 minutes.
3. When flashing Shutdown display is OFF, shutdown is complete.

TURN OUTSIDE SPEAKER ON/OFF

1. From the Main Menu, press **Manual Control**.
2. Press the **Outside Speaker ON/OFF** button.

PLAY

PLAY A SONG BY NUMBER

1. From the Main Menu, press **Quick Play**.
2. Type the number of the song you wish to play and press **Enter**.

PLAY A SONG BY TITLE

1. From the Main Menu, press **Manual Control**.
2. Press **Music**.
3. Press **Specific Song**.
4. Press the **+** and **-** buttons to select the desired Season and Song.
5. Press **Enter** to play the selected song.
6. To stop the song instantly, press **Stop**.

PLAY A LIST OF SONGS

1. From the Main Menu, press **Manual Control**.
2. Press **Music**.
3. Press **List of Songs**.
4. Press the **+** and **-** buttons to select the desired Season and the number of songs from the Season.
5. Press **Enter** to play the list of songs.
6. To stop the song instantly, press **Stop**.

KEYBOARD PLAY

1. From the Main Menu, press **Manual Control**.
2. Press **Keyboard Play**.
3. Select **Keypad 1–9** or **External Keyboard**.
4. Play music using **numeric buttons** or **external keyboard**.
5. Press **ESC**, to return to the Manual Control Menu.

PLAY TOLLS

1. From the Main Menu, press **Manual Control**.
2. Press **Tolls**.
3. Press the type of **Toll** you want to play.
4. For Instant Tolls, press the **numeric buttons** to play the desired tolls.
5. For Funeral Tolls, press any one of the **numeric buttons** to begin the tolls. Press **Stop** to stop the tolls instantly or **Stop in 5 Minutes**.
6. For Birthday Tolls, press the **numeric buttons** to enter the number of tolls and press **Enter**. To stop the tolls instantly, press **Stop**.

PLAY BELL PEALS

1. From the Main Menu, press **Manual Control**.
2. Press **Bell Peals**.
3. Press the type of **Bell Peel** you want to play.
4. For Single Bells, turn the desired bells **on**.
5. To stop the bell peals, press:
 - **Stop in 1 Minute** to stop a peal after a minute
 - **Stop** to interrupt bell peal with a quick fade out
 - **Instant Stop** to stop the peal instantly

VIEW/REVIEW

VIEW TODAY'S EVENTS

1. From the Main Menu, press **Today's Events**.
2. View song listing on the Melodies Screen.
3. Press **ESC** to return to the Main Menu.

REVIEW PROGRAMMING

1. From the Main Menu, press **Program**.
2. Press **Review Programming**.
3. Determine what type of programming you want to review and press **Events**, **Time Strike**, **Inhibit an Event**, or **Inhibit Period**. For Events, select **Liturgical Functions** or **Music**. Programs for the selected type are displayed.
4. To edit or delete an event, press the **button beside the event**.
5. Press **Edit** to make changes to the event, or press **Delete** to delete the event.



OTHER

SET TIME

1. From the Main Menu, press **Time**.
2. Select the item you want to change.
3. Use the **+** or **-** buttons to modify the settings for that category.
4. Press **Enter** to save settings.

Note: When enabling or disabling the Daylight Saving Time, press **ESC**. Enter is not an option.

INHIBIT AN EVENT

1. From the Main Menu, press **Program**.
2. Press **Programming**.
3. Press **Inhibit an Event**.
4. Depending on how often you want to inhibit an event, press **Daily**, **Weekly**, or **Once**.
5. For events scheduled Weekly, select the days you want the event inhibited and press **Enter**.
6. For events scheduled Once, enter the date you want the event inhibited and press **Enter**.
7. For all scheduled events, select the time you want the event inhibited and press **Enter**.

The event is inhibited.

BACKUP/RESTORE

1. From the Main Menu, press **Program**.
2. Press **Programming**.
3. Press **Backup/Restore**.
4. Press **Backup Songs**, **Backup Programming**, **Restore Songs**, or **Restore Programming**.
5. Press **Yes**.



PROGRAM/SCHEDULE

SCHEDULE LITURGICAL FUNCTIONS (BELL EVENTS)

1. From the Main Menu, press **Program**.
2. Press **Programming**.
3. Press **Events**.
4. Press **Liturgical Functions**.
5. Determine how often you want the bell event to play and press **Daily**, **Weekly**, or **Once**.
6. For liturgical functions scheduled Weekly, select the days you want the event to play and press **Enter**.
7. For liturgical functions scheduled Once, enter the date you want the event to play and press **Enter**.
8. For all scheduled liturgical functions
 - Select the time you want the event to play and press **Enter**.
 - Select the liturgical function you want to play and press **Enter**.

The liturgical function is scheduled.

SCHEDULE MUSIC

1. From the Main Menu, press **Program**.
2. Press **Programming**.
3. Press **Events**.
4. Press **Music**.
5. Determine how often you want the music to play and press **Daily**, **Weekly**, or **Once**.
6. Determine if you want to play a Specific Song, List of Songs from a Season, or a Song Number, and press the appropriate button.
7. For songs scheduled Weekly, select the days you want the song to play and press **Enter**.
8. For songs scheduled Once, select the date you want the song to play and press **Enter**.
9. For all scheduled songs
 - Select the time you want the song to play and press **Enter**.
 - Select the season and the song you want to play, or input the song number and press **Enter**.

The music is scheduled.

SCHEDULE TIME STRIKES AND CHIMES

1. From the Main Menu, press **Program**.
2. Press **Programming**.
3. Press **Time Strike**.
4. Determine how often you want the Time Strikes to play and press **Daily**, **Weekly**, or **Once**.
5. For time strikes scheduled Weekly and Once, select the days you want the time strikes to play and press **Enter**.
6. For all scheduled time strikes, select the chime you want to play and press **Enter**.
7. Select the quarter hour you want the chime to play on.
8. Select when you want the hour to strike.
9. Select the Start Date and press **Enter**.
10. Select the Start Hour and press **Enter**.
11. Select the End Date and press **Enter**.
12. Select the End Hour and press **Enter**.

The Time Strike is scheduled.

RECORD

RECORD SONGS

1. From the Main Menu, press **Recording**.
2. Press **Keypad 1–9** or **External Keyboard**.
3. Compose a song using the numeric buttons or the external keyboard and press **ESC**.
4. Press **Save**.
5. Assign an available Bell Song Number using the **numeric buttons** and press **Enter**.
6. Press **Enter** three times to highlight the Name field and activate the cursor.
7. Press the **arrow buttons** to enter letters for the song title.
8. Press **Enter** to highlight the Season field.
9. Press the **right and left arrow buttons** until the desired season displays.
10. Press **Enter** to save the song in the selected season.



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